**Candidate Expenses Form**

**Elections**

**2024-25**

Candidates running for an Elected Officer position in the Students’ Union’s Elections are able to claim and spend £10 on campaign materials. Please use this form to record all expenditure you make on items relating to your campaign. *Please note that only expenses with a valid receipt will be reimbursed.*

**This form must be completed in full (both pages) and submitted within one hour of the close of voting. Please note you must complete this form even if you haven’t spent any of your campaign budget.**

**YOUR DETAILS**

|  |  |  |  |
| --- | --- | --- | --- |
| **Candidate Name:** |  | **Student ID Number:** |  |
| **Role:** |  | **Mobile Number:** |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Bank Account Number:** |  | **Payee Name:** |  |
| **Sort Code:** |  | **Bank:** |  |

**EXPENDITURE DETAILS**

|  |  |
| --- | --- |
| **Expenditure Details** | **Price** |
| e.g. sweets | e.g. £8 |
|  |  |
|  |  |
|  |  |
|  |  |
| **Total:** |  |

I hereby declare that this is a true and accurate representation of the cost of my campaign. I further note that any failure to submit accurate information including omissions or negligence in the completion of this form could result in an electoral sanction up to and including the removal from the Students’ Union Elections.

|  |  |
| --- | --- |
| **Candidate Signature:** |  |

**COMPLIANCE DETAILS**

Please sign below to confirm that you are satisfied that this election was free and fair, run in accordance with the Students’ Union’s Elections Rules & Regulations and Bye-Laws, and that you are happy for the vote count to proceed.

|  |  |
| --- | --- |
| **Candidate Signature:** |  |